

## **Second Language Feature in BUSY**

### **Overview**

Like most of the other business management softwares, BUSY also input/output all data in English language. But sometimes it is required to print Invoice and other reports in user's native language like Hindi, Marathi, Bengali and Arabic etc. To manage the same, user can enable '**Second Language Support**' feature in BUSY. With the help of this feature, user can set a second language which is other than English and can specify some of the Company/Item/Account details in that language.

**Please Note: Details specified in second language is meant for printing only and cannot be used for data feeding.**

### **How to Use Second Language feature in BUSY?**

**Step 1:** Enable 'Second Language Support' feature.

**Step 2:** Specify Company/Item/Account Details in second language.

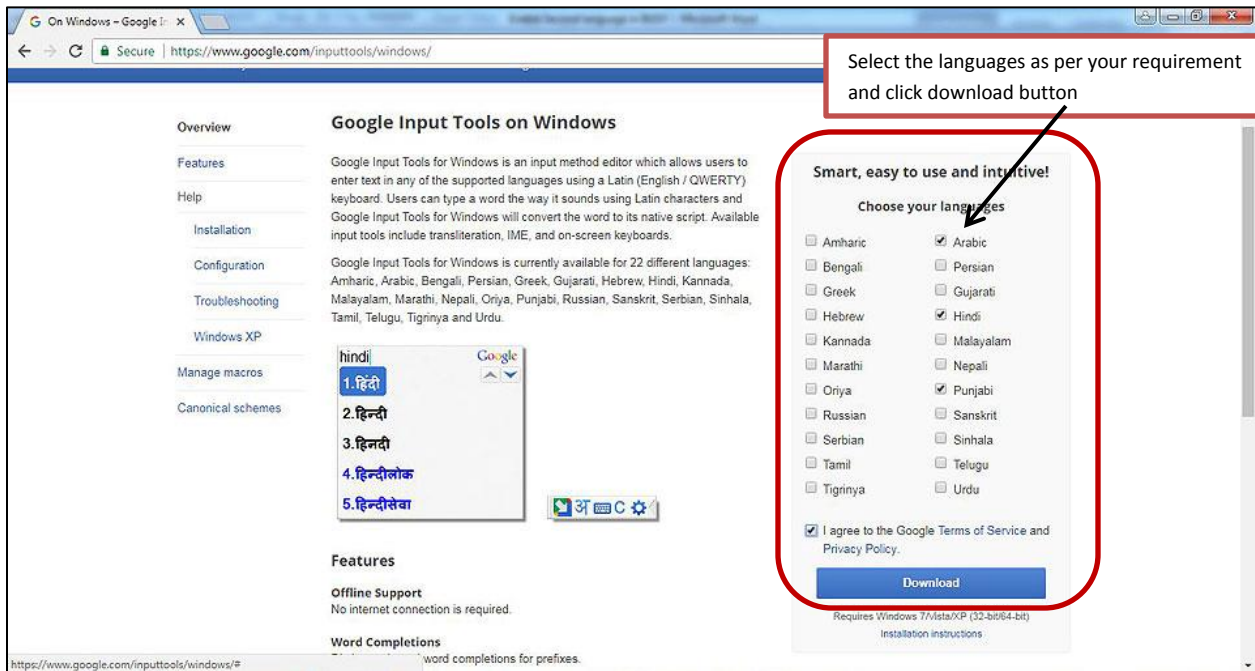
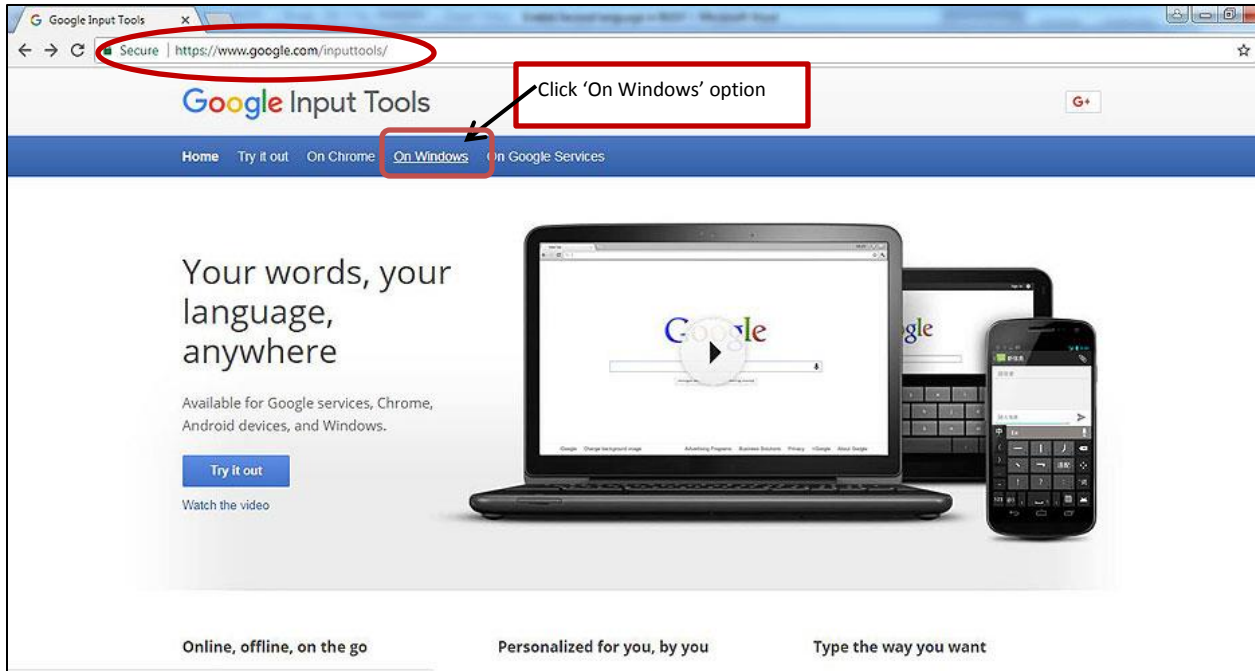
**Step 3:** Configure Invoice Printing.

**Step 4:** Enter transactions and Print Invoice.

Now, let us discuss the above mentioned steps in detail

#### **Step 1: Enable Second language feature**

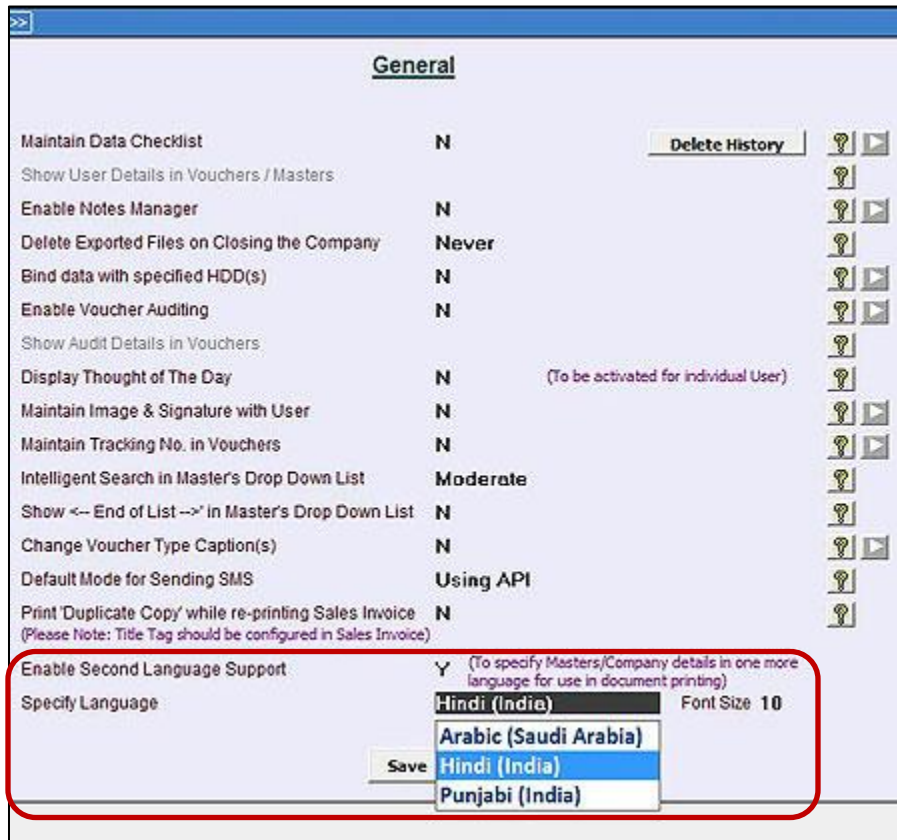
To use Second language feature, first of all you need to download Google Input Tools. Google Input Tools helps you to feed data in languages other than English. It translates the English words being typed by you to another language. To download Google Input Tools go to <https://www.google.com/inputtools>. Given below are the screenshots showing how to download Google Input Tools.



Once Google Input Tools is downloaded run the set up and install Google Input Tools toolbar.

After installation of Google tool bar, enable second language feature in BUSY. To enable Second language feature go to: **Administration** → **Configuration** → **Features/Options** →

**General → Specify 'Y' under 'Enable Second Language Support' data field.** Given below is the screenshot of General window.



After specifying 'Y' in 'Enable Second language Support' data field, you need to select language from the list and font size for data entry in second language.

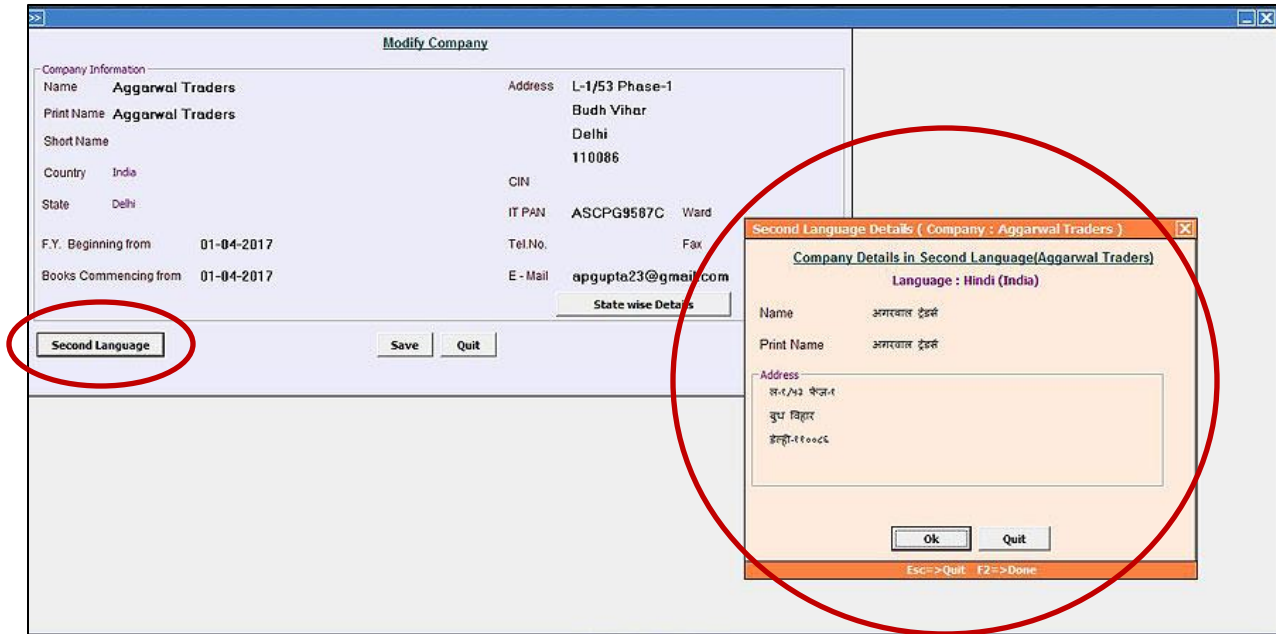
**Step 2: Use Second language option at the time of Editing Company and in Account/ Item Master**

Once second language option is enabled, now you can use this feature. This option is available in:

- Company > Edit Company menu
- Masters > Account & Item

Now, let us discuss the above options in detail.

1. To feed company details in second language go to: **Company → Edit Company.** Given below is the screenshot of Edit Company window.



2. To feed Account and Item Master details in Second language go to: **Administration → Masters → Account/Item**. You can feed details in second language at the time of adding new master or you can also modify the existing master. Given below are the screenshots of Account and Item Master modify window.

Next - PgDn    Prev - PgUp    List

### Modify Account Master

<b>General Info.</b>		<b>Other Info</b>	
Name	<b>Mahadev Sales Corporation</b>	Maintain Bill By Bill Balancing	N
(Alias)			
Print Name	<b>Mahadev Sales Corporation</b>		
Group	<b>Sundry Creditors</b>		
Op. Bal.	0.00	(Rs.) Dri/Cr	D
Prev. Year Bal.	0.00	(Rs.) Dri/Cr	D
Address	<b>3823, Kanhaiya Nagar Tri Nagar Delhi-110035</b>		
Country	<b>India</b>	State / POS	<b>Delhi</b>
PIIN Code			
Type of Dealer	<b>Registered</b>		
GSTIN / UIN	<b>07AAHPC6495N1Z6</b>	Search on	
Aadhaar No.		TIN	<b>07086931240</b>
IT PAN		Ward	
E-Mail			
Mobile No.		Contact Person	
Tel. No.		Station	
Fax			
Transport			

**Second Language Details**

Account : Mahadev Sales Corporation

Language : Hindi (India)

Name                    महादेव सेल्स कारपोरेशन

Alias

Print Name            महादेव सेल्स कारपोरेशन

Address

3823, कन्हैया नगर

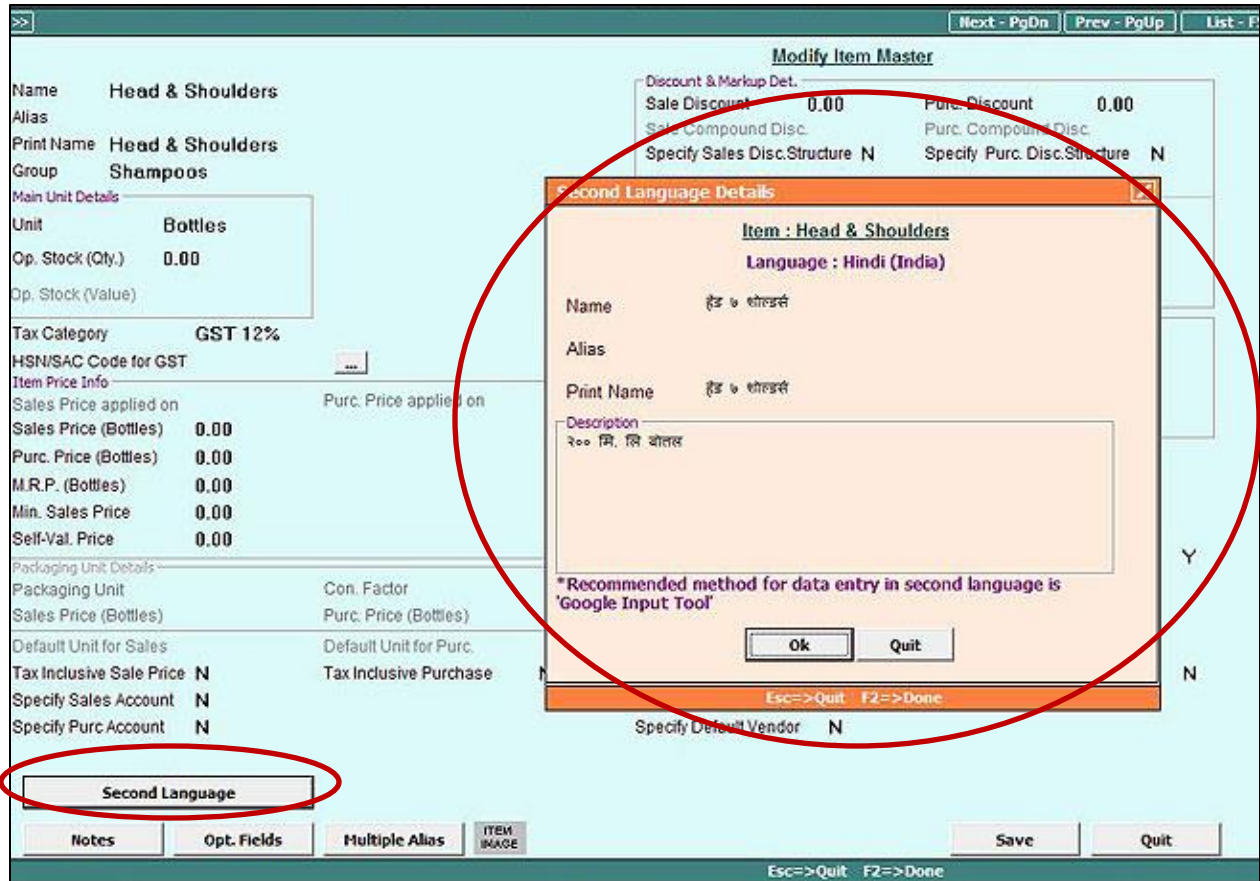
त्रि नगर

ईस्टी-110035

Recommended method for data entry in second language is  
**'Google Input Tool'**

Second Language
Notes
Opt. Fields
ACC IMAGE
Save
Quit

Esc=>Quit    F2=>Done



To specify static details like Invoice Caption, Heading, Terms & Conditions etc. in second language go to **Administration** → **Miscellaneous Data Entry** → **Second language Dictionary** option. On clicking this option, a Second Language Dictionary window appears where you can specify the text in English and its translation in Second Language. Given below is the screenshot of Second language Dictionary window.

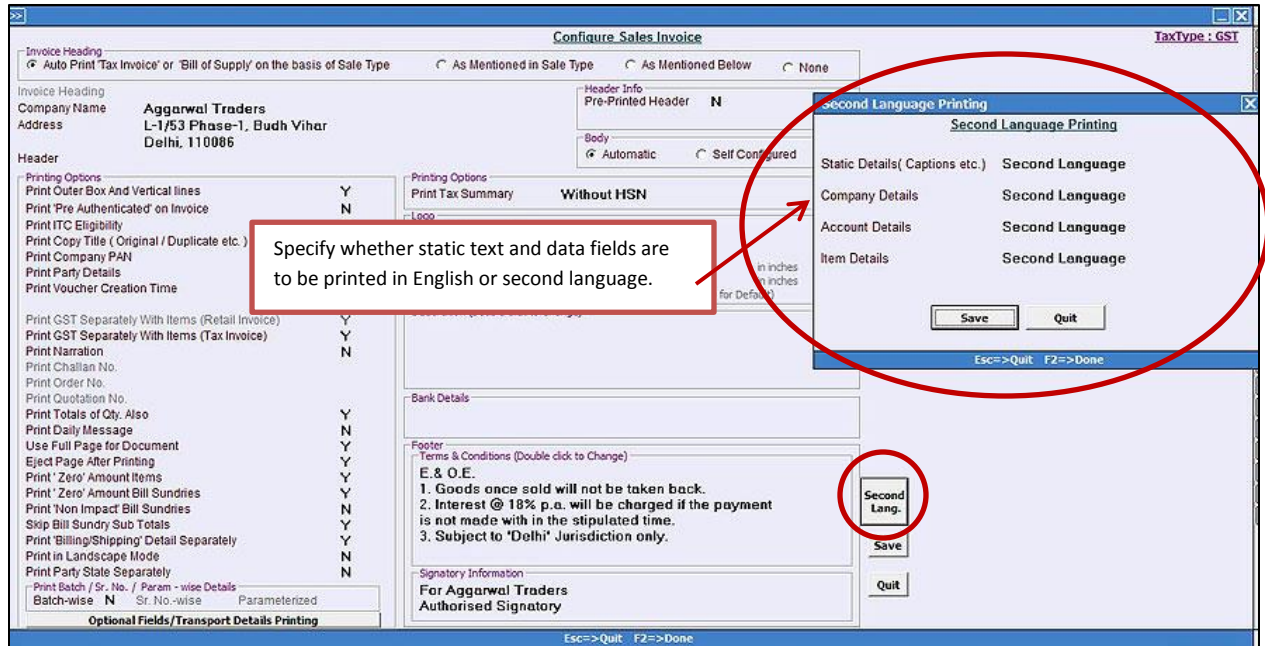
**Second Language Dictionary**  
Language : Hindi (India)

S.No	Local	Second Language
1	Invoice No.	इनवॉइस नंबर
2	Date of Invoice	डेट ऑफ़ इनवॉइस
3	Place of Supply	प्लेस ऑफ़ सप्लाय
4	Description of Goods	डिस्क्रिप्शन ऑफ़ गुड्स
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		

\*Data will be sorted alphabetically after saving.

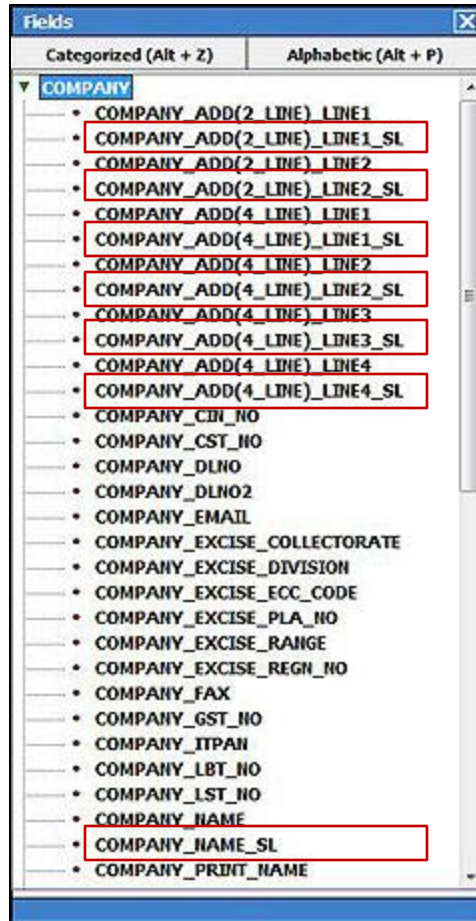
### **Step 3: Configure Invoice Printing**

After specifying static details in Second language, you need to configure invoice printing. To configure Standard Invoice Printing go to: **Administration** → **Configuration** → **Invoice/Document Printing** → **Standard** option. Given below is the screenshot of Configure Sales Invoice window.



To configure Advanced Invoice Printing, fields ending with '\_SL' are to be used to print data fed in second language. Given below is the screenshot of Fields Available in Advanced configuration of Sales Invoice.





To print static data fields in second language (as specified in Second Language Dictionary) specify '#SL' in before field size. For Example, to print 'Description of Goods' in second language, specify '#SL' before field size. Given below is the screenshot of Advanced configuration of Sales Invoice.

**Configure Sales Invoice Header**  
(Format : Second Language)

```

<CPI12_ON><BOLD_ON><^GSTIN^,7,L><^: ^,2,L><^07ARDFK4823D1Z4^,30,L><BOLD_OFF><CPI12_OFF><CPI12_ON><ITALIC_ON>
<BOLD_ON><BLANK_SPACE,33,C><ULT_ON><GST_INVOICE_TYPE,14,C><ULT_OFF><BOLD_OFF>
<BOLD_ON><FONT18_ON><^UNITE FOOTWEAR^,53,C><FONT18_OFF><BOLD_OFF><HALF_LINE>
<BLH,F>
<CPI12_ON><^Invoice No.^,#SL15,L><^: ^,2,L><^VCH/BILL_NO,29,L><BLANK_SPACE,1,C><CPI12_OFF><BLV,A><CPI12_ON><
<CPI12_ON><^Date of Invoice^,#SL15,L><^: ^,2,L><^VCH/BILL_DATE,10,L><BLANK_SPACE,20,C><CPI12_OFF><BLV,A><CPI
<CPI12_ON><^Place of Supply^,#SL15,L><^: ^,2,L><^PLACE_OF_SUPPLY,30,L><BLANK_SPACE,1,C><CPI12_OFF><BLV,A><CPI
<CPI12_ON><^Reverse Charge^,15,L><^: ^,2,L><^REVERSE_CHARGE_APPLICABLE,15,L><BLANK_SPACE,1,C><CPI12_OFF><BLV,A><CPI
<CPI12_ON><^GR/RR No.^,15,L><^: ^,2,L><^GR/RR_NO_AND_DATE,30,L><CPI12_OFF><BLV,A><CPI12_ON><^GR/RR No.^,15,L>
<BLH,F>
<CPI12_ON><BOLD_ON><ITALIC_ON><^Billed to^,9,L><^: ^,38,L><ITALIC_OFF><BOLD_OFF><CPI12_OFF><BLV,A><CPI12_ON>
<CPI12_ON><PARTY_PRINT_NAME,47,L><CPI12_OFF><BLV,A><CPI12_ON><PARTY_PRINT_NAME,47,L><CPI12_OFF>
<CPI12_ON><ADD(4_LINE)_LINE1,47,L><CPI12_OFF><BLV,A><CPI12_ON><ADD(4_LINE)_LINE1,47,L><CPI12_OFF>
<CPI12_ON><ADD(4_LINE)_LINE2,47,L><CPI12_OFF><BLV,A><CPI12_ON><ADD(4_LINE)_LINE2,47,L><CPI12_OFF>
<CPI12_ON><ADD(4_LINE)_LINE3,47,L><CPI12_OFF><BLV,A><CPI12_ON><ADD(4_LINE)_LINE3,47,L><CPI12_OFF>
<CPI12_ON><ADD(4_LINE)_LINE4,47,L><CPI12_OFF><BLV,A><CPI12_ON><ADD(4_LINE)_LINE4,47,L><CPI12_OFF>
<CPI12_ON><^GSTIN / UIN^,15,L><^: ^,2,L><^PARTY_CODE,30,L><CPI12_OFF><BLV,A><CPI12_ON><^GSTIN / UIN^,15,L>
<CONDENSE_ON><BOLD_ON><BLH,F>
<^S.N^,3,R><^: ^,1,L><BLV,A><^Description of Goods^,#SL33,L><BLV,A><^HSN/SAC ^,10,L><BLV,A><^Qty.^,10,R><BLV
<CONDENSE_ON><BOLD_ON><BLANK_SPACE,4,R><BLV,A><BLANK_SPACE,33,L><BLV,A><^Code ^,10,L><BLV,A><BLANK_SPACE,
<CONDENSE_ON><BOLD_ON><BLH,F><BOLD_OFF><CONDENSE_OFF>

```

Specify #SL before field size

<^Description of Goods^, #SL33, L>

Print Styles (F4)    Fields Available (Alt + F4)    Load Default (Alt + D)

While using formulae, Use '^' for divide, '[' to start bracket and ')' to close bracket.    Pick Color    Advance Usage

Images configured in document will not be shown in Document Preview and Export Files.    Preview    Save    Quit

If any Graphics Tag (IMAGE, FONT, ITALIC, COLOR) is used in Script then the printing would be done in 'Windows Mode' only.

Line No. - 21    Col. No. - 54

#### Step 4: Enter transactions and Print Invoice

Now, enter the transactions (in English) and print Invoice in second language. Given below is the screenshot of Sales Invoice Print.

GSTIN : 07AAPG8937R1Z8 Original Copy

**TAX INVOICE**  
**अगरवाल ट्रेडर्स**  
 ब-1/10 फेज-1  
 ग्रुप सिटी  
 email:appupta2@gmail.com

इनावाइस नंबर : 1 डेट ऑफ़ इनावाइस : 10-12-2017 ट्रेडिंग ऑफ़ स्टेशन : Delhi (07) Reverse Charge : N GR/RR No. :	Transport : Vehicle No. : Station : E-Way Bill No. :
<b>Billed to :</b> गोविन्द ट्रेडिंग कंपनी सी-1021 ईस्ट फ्लोर शाहनी नगर दिल्ली-110042 GSTIN / UIN : 07AAPG8937R1Z8	<b>Shipped to :</b> गोविन्द ट्रेडिंग कंपनी सी-1021 ईस्ट फ्लोर शाहनी नगर दिल्ली-110042 GSTIN / UIN : 07AAPG8937R1Z8

S.No	विवरण	HSN/SAC Code	Qty.	Unit	Price	Amount (₹)										
1.	ईस्ट वॉलपेपर		10.00	Bottle	205.00	2,050.00										
Add : CGST @ 6.00 % Add : SGST @ 6.00 %						2,050.00 123.00 123.00										
<b>Grand Total</b>						<b>10.00 Bottle ₹ 2,296.00</b>										
<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Tax Rate</th> <th style="text-align: left;">Taxable Amt.</th> <th style="text-align: left;">CGST</th> <th style="text-align: left;">SGST</th> <th style="text-align: left;">Total Tax</th> </tr> <tr> <td>12%</td> <td>2,050.00</td> <td>123.00</td> <td>123.00</td> <td>246.00</td> </tr> </table>							Tax Rate	Taxable Amt.	CGST	SGST	Total Tax	12%	2,050.00	123.00	123.00	246.00
Tax Rate	Taxable Amt.	CGST	SGST	Total Tax												
12%	2,050.00	123.00	123.00	246.00												
Rupees Two Thousand Two Hundred Ninety Six Only																
Terms & Conditions				Receiver's Signature :												

### **Bulk Updation**

You can update all Items/Accounts Second Language details either one by one or in one go. To update masters details in second language in bulk go to: **Administration → Masters → Bulk Updation → Multiple Account Modification (Second Language) / Multiple Item Modification (Second Language)** option. Given below is the screenshot of Bulk Updation of Account Master Second language Details window.

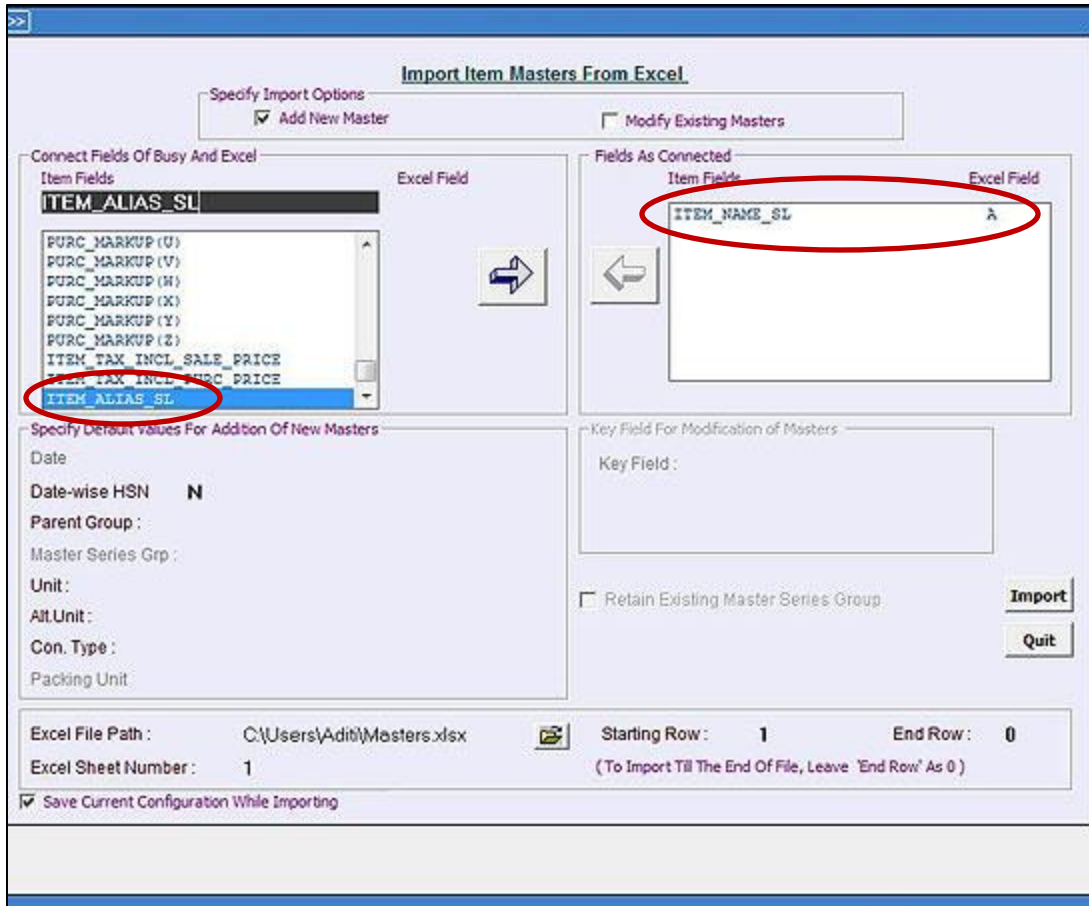
Bulk Update of Account Master Second Language Details

Name  Alias  Print Name  Address

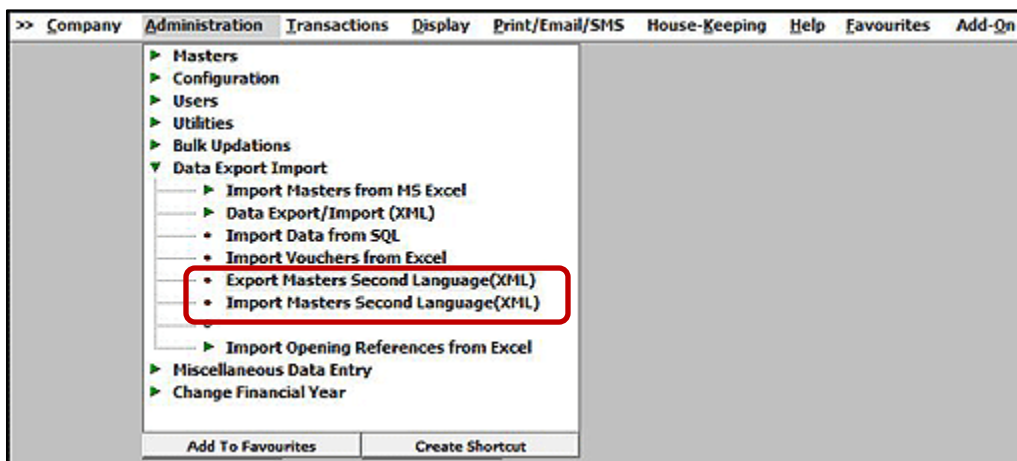
S.No	Acc Name	Acc Name SL	Acc Alias SL	Acc PrintName SL	Acc Address1 SL	Acc Address2
1	Advance Electronics System	एडवॉस इलेक्ट्रॉनिक्स सिस्टम		एडवॉस इलेक्ट्रॉनिक्स सिस्टम		
2	Akshat Enterprises	अक्षत इंटरप्राइजेज		अक्षत इंटरप्राइजेज		
3	Gagan Enterprises	गगन इंटरप्राइजेज		गगन इंटरप्राइजेज		
4	Krishna Enterprises	कृष्णा इंटरप्राइजेज		कृष्णा इंटरप्राइजेज		

### Import Masters from Excel

You can Import Account and Item Masters from Excel in Second language also. For that new Account and Item fields are provided such as **ACC\_NAME\_SL, ITEM\_NAME\_SL, ITEM\_ALIAS\_SL** and so on. You need to select the respective field and can import masters from excel in second language very easily. Given below is the screenshot of Import Item Masters from Excel window.



You can also Export/Import Second language details of Account/Item Masters in XML file by using **Export Masters Second Language (XML)/ Import Masters Second Language (XML)** utility in Data Export Import menu. Given below is the screenshot of Export Masters Second Language (XML)/ Import Masters Second Language (XML) utility.



By following above steps you can easily implement second language feature in BUSY and print your Invoice & other documents in your native language.

<<< 😊 **Thank You** 😊 >>>